

Highland Fire District  
Regular Meeting  
**October 9, 2018**  
7:30 PM St 1

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Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(PRESENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman DiLorenzo called the meeting to order, led the salute to the flag and called for a moment of silence in memory of all fallen firefighters

Chairman DiLorenzo stated that Phil DeAngelo is here tonight to report on our LOSAP Funds.

Mr. DeAngelo (Focused Wealth Management) gave a market update and reported that we are about 90% funded (LOSAP fund). Commissioner Barone requested the report be sent ahead of the meeting so that the Board can review and ask questions the night of the meeting.

- 1. APPROVAL OF MINUTES-** Chairman DiLorenzo asked for a motion to approve the minutes of the regular meeting held on August 14, 2018 and Special meeting held on August 21, 2018, and September 11, 2018 meeting.

**MOTION:** Commissioner Barone moved to approve the minutes of the August 14, 2018 regular meeting, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 2 Abstain 0 Absent

Motion carried.

Commissioner Erichsen and Bragg abstained.

**MOTION:** Commissioner Barone moved to approve the minutes of the August 21, 2018 special meeting, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 2 Abstain 0 Absent

Motion carried.

Commissioner Erichsen and Bragg abstained.

**MOTION:** Commissioner Bragg moved to approve the minutes of the September 11, 2018 regular meeting, seconded by Commissioner Chris Erichsen.

VOTE: 4 Yes 0 No 1 Abstain 0 Absent

Motion carried.

Commissioner Barone abstained.

2. **BILLS**-Chairman Dilorenzo asked for a motion to pay the bills as reviewed by Commissioners John Fraino and Alan Barone and Chief Miller on October 10, 2018.

**MOTION:** Commissioner Alan Barone moved to approve payment of the bills in the amount of \$25,565.19 as reviewed by himself, Commissioner John Fraino and Chief Pete Miller, seconded by Commissioner John Fraino.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried.

3. **Correspondence**- The following Room Requests were presented for approval:

**October 17, 2018 Wednesday 4PM to 6 PM CSEA Meeting –Town of Lloyd  
Requested by Eugene Roosa**

**MOTION:** Commissioner Chris Erichsen moved to approve the use of the meeting Room for a Town Of Lloyd Highway CSEA meeting on October 17, 2018 as requested by Eugene Roosa, seconded by Commissioner John Fraino.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

**October 17, 2018 Wednesday Women’s Self-defense Class –Town of Lloyd Police Department**

**MOTION:** Commissioner Chris Erichsen moved to approve the use of the community room For Women’s Self-Defense Class as requested by the Town of Lloyd Police for Wednesday October 17, 2018, seconded by Commissioner Ben Bragg.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

**November 3, 2018 Saturday 8 AM to 4 PM UCVFP Seminar requested by Mike DePaola**

**MOTION:** Commissioner Ben Bragg moved to approve the use of the community Room for a seminar by the Ulster County Volunteer Fire Police Association on November 3, 2018 as requested by Mike DePaola, seconded by Commissioner Chris Erichsen.

Eugene Roosa, seconded by Commissioner John Fraino.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

**December 6 & 7 2018 Thursday & Friday HCo. #1 Member Christmas Party  
Requested by Ladies Auxiliary, Amy Dunham**

**December 15 & 16 Saturday & Sunday HCo. #1 Children's Christmas Party  
Requested by Ladies Auxiliary, Amy Dunham**

**MOTION:** Commissioner Ben Bragg moved to approve the use of the Community Room for the Highland Hose Company # 1 Member Christmas Party on December 8, 2018 with a set up date of December 6 and 7, 2018 and the Highland Hose Company #1 Children's Christmas party on December 16, 2018 with a set up date of December 15, 2018, seconded by Commissioner Chris Erichsen.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

**March 20, 2019 1 PM to 3 PM Lloyd Health Volunteers requested by Adele Gibbons**

**MOTION:** Commissioner Alan Barone moved to approve the use of the community room By the Lloyd Health Volunteers for a meeting on March 20, 2019, seconded by Commissioner John Fraino.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

**March 28, 29, & 30 2019 (Thursday, Friday & Saturday) Girl Scouts Pinewood Derby  
Requested by Erica Darcy**

There was discussion regarding parking and number of attendees. Tabled until next meeting. The District Clerk was instructed to contact the requester for further Information.

**4. New Membership- Perry Steele**

Chairman DiLorenzo noted that the membership overwhelmingly supports Perry's membership. He just needs to finish Firefighter 1.

**MOTION:** Commissioner Chris Erichsen moved to approve Perry Steel's membership As an Active Probationary member pending the successful completion of a physical Exam, seconded by Commissioner Ben Bragg.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

## 5. COMMITTEE REPORTS

### **Buildings and Grounds ST 1-Cmrs. Bragg and Barone**

Carpet Replacement-pending quotes

Keys- There was discussion regarding replacing locks. Card Access for both stations outside Doors would utilize electronic stripes. Safeco could do this. Commissioner Chris Erichsen stated that we should prioritize securing the buildings first. There are 7 exterior doors. More information needed; table until November meeting.

Wi-Fi-Chief Miller and Commissioner Barone have been working on this. We do not need a Server. Our existing cable needs to be tested and certified. We do not have enough Hot spots. More information is needed.

IAR- issues related to WiFi

Air movement Fans- to be completed

Police- Non-sensitive storage space is needed by the Police. They would like to put something in back of the building. It will need to match the building.

### **Buildings and Grounds ST 2- Cmrs. Erichsen and Fraino**

Camera System- A & R will hold records of video. Currently we can access viewing via our cell Phone.

Board of Elections/Voting- we had parking issues during the primary. General Election is November 6, 2018.

BBQ Pit Pad- possible expansion of pad; retractable awning.

Tree Removal- pending

Update of Bathrooms-Commissioner Barone reported on cost; we have to use prevailing wage and engage architectural services. Minimum cost would be \$100,000. A janitorial closet should be created. Old bathrooms would become storage closets. None of this should interfere with propane tanks.

At 8 pm Commissioner Erichsen had to leave.

6. **New Apparatus-** nothing to report

7. **Insurance & Workers Compensation-**

VFIS, ESIP and the Hartford have been approved to issue the Cancer Insurance. VFIS cost is \$137.00 per person. The volunteer member must be Active and have 5 FIT tests and physical exam. The insurance is effective January 1 2019 and as of January 2020 names would have to be provided and FIT test info.

8. **Treasurer Report-**

Treasurer Passikoff reported the following:

Sept 2018 financial reported distributed. Hydrant fees have been paid. Truck repairs remain. There is \$332,000 in unspent balance. Maintenance has been okay.

**MOTION:** Commissioner John Fraino moved to accept the September 2018 Financial Report as submitted, seconded by Commissioner Alan Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

2019-2022 Audits- RFP's sent out

9. **Public Comment-**nothing

10. **Chief's Report-** Chief Miller reported the following:

Fire Prevention Week- Open House 6 pm-9 pm October 10, 2018 Ulster County Trailer to be used.

November 3, 2018- Fire Police Seminar scheduled

November 8, 2018- Hazmat

Grant- in process

11. **New Business-**

Commissioner Training- AFDSNY Leadership Conference Saratoga Springs 10/11

New Law- move over law covers blue & green lights

Background Checks- check off on application for sex offender

Clintondale FD- Commissioner Fraino noted that he has received good feedback regarding our relationship with Clintondale.

Snow Plow Proposal-

Garone's submitted quote for 2018-2019 winter. Price is the same as last year.

St 1 \$650 per storm

St 2 \$425 per storm

**MOTION:** Commissioner John Fraino moved to accept the proposal from Garone's for snow plowing for the 2018-2019 winter season, seconded by Commissioner Ben Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

31-80 to Saratoga Springs for AFDSNY Conference

**MOTION:** Commissioner John Fraino moved to authorize 31-80 to Saratoga Springs for the AFDSNY conference on October 11, 2018, to be driven by Steve DiLorenzo, seconded by Commissioner Ben Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

Authorization for District Clerk to Attend AFDSNY conference

**MOTION:** Commissioner Ben Bragg moved to authorize the District Clerk Holzberger's Attendance at the Secretary & Treasurer training at the AFDSNY conference on October 11, 2018, seconded by Commissioner John Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

Annual Election

At a regular meeting of the Board of Fire Commissioners of the Highland Fire District, held at the Fire District Headquarters, 25 Milton Avenue, Highland, New York on the 9th day of October, 2018 in the Town of Lloyd, at 7:00 o'clock, p.m.

**PRESENT:**

**Commissioners –Benjamin Bragg, John Fraino, Stephen Dilorenzo, Alan Barone**

**Absent: Christian Erichsen**

The following resolution was moved by Commissioner John Fraino and Seconded by Commissioner Alan Barone:

WHEREAS, Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

WHEREAS, a register of eligible Fire District voters must be prepared prior to the Fire District election; and

WHEREAS, such register shall be prepared from names of persons who have registered with the County Board of Elections;

**RESOLUTION TO APPOINT ELECTION OF OFFICIALS**

NOW, THEREFORE, BE IT RESOLVED that the following resident electors of the Highland Fire District are hereby appointed to constitute the Highland Fire District Board of Elections for the 2018 annual Fire District election:

- Mary Darcy - Chairman
- Amy Dunham - Election Inspector
- Candace Benson - Election Inspector
- Theresa Gentilquore - Ballot Clerk
- Karen Martin - Ballot Clerk

The Vote: 4 - Yes, 0 - No, 0- Abstain, 0 - Absent --- Resolution Adopted

**RESOLUTION OF THE HIGHLAND FIRE DISTRICT, IN THE TOWN OF LLOYD, NEW YORK, ADOPTED OCTOBER 9, 2018 DESIGNATING THE DATE OF ANNUAL ELECTION, DIRECTING PUBLICATION OF NOTICES, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH:**

The following was moved by Commissioner John Fraino and Seconded by Commissioner

Alan Barone:

RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF THE HIGHLAND FIRE DISTRICT, IN THE TOWN OF LLOYD, IN THE COUNTY OF ULSTER, NEW YORK, AS FOLLOWS:

**SECTION 1.** The Annual Election of the Highland Fire District, in the Town of Lloyd, in the County of Ulster, New York (herein called "Fire District") shall be held at Fire District Headquarters in the Hamlet of Highland, Town of Lloyd, Highland, New York in said Fire District, on December 11, 2018, at 6:00 p.m. (Eastern Standard Time) and the polls shall remain open until 9:00 p.m. (Eastern Standard Time) or as much long as may be necessary to enable voters then present to cast their votes. At said annual election, one Fire District Commissioner for a term of five (5) years, commencing on the 1st day of January, 2019, will be elected. All duly registered residents of the Highland Fire District shall be eligible to vote. The Secretary is directed to publish notices as required by law.

**SECTION 2.** In preparing such register, the inspectors of election shall comply with the following procedure:

(a) They shall adopt, use or copy from, the registration list certified and supplied by the Ulster County Board of Elections the names appearing thereon of all persons residing in the Fire District and qualified to vote in such forthcoming Annual Election.

(b) The register for the Fire District shall include as a minimum the space for the name of the voter, his address within the Fire District and a space for his or her signature to be signed by the voter on election day.

**SECTION 3.** The Fire District Secretary Shall furnish the inspectors of election, at Fire District expense, with all necessary registration books, papers, equipment and supplies.

**SECTION 4.** This resolution has been adopted at least thirty (30) days prior to the Election.



**SECTION 5.** The Fire District Secretary is hereby authorized and directed to publish a legal notice informing the resident electors of the meeting of the Board of Elections once at least twenty-seven (27) days prior to the Election in the "New Paltz Times" and the "Southern Ulster Times", newspapers published for Highland, Ulster County, New York, and having a general circulation within the District and hereby designated as the official newspapers for such publication.

**SECTION 6.** The Chairman, Election Inspectors and Ballot Clerks are to be compensated for their services in preparing the registration records and attendance at the annual election.

**SECTION 7.** In Case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors.

**SECTION 8.** If clerical help is deemed necessary, this Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairman of the Fire District Board of Elections.

**SECTION 10.** This resolution shall take effect immediately.

The Vote: 4- Yes, 0 -No, 0 - Abstain, 1 - Absent --- Resolution Adopted

2019 Budget Hearing- October 16, 2018 at 6 PM Special Meeting immediately following.

## 12. Executive Session-

**MOTION:** Commissioner John Fraino moved to go to executive session at 9:05 PM to discuss the personnel history of a particular employee, seconded by Commissioner Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

**13. Return to Regular Session and Adjournment**

**MOTION:** Commissioner Bragg moved to return to the regular session of the meeting and, there being no further business, at 9:25 PM, moved to adjourn, seconded by Commissioner Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

Respectfully submitted,  
Denise A. Holzberger, District Clerk

APPROVED BOFC 11/13/18

APPROVED